

**BOARD OF REGISTERED NURSING
EDUCATION/LICENSING COMMITTEE MINUTES**

DATE: March 20, 2008

TIME: 10:00 AM to 1:00 PM

LOCATION: Hilton Los Angeles Airport
5711 West Century Boulevard
Los Angeles, CA 90045
Phone: 310-410-4000

PRESENT: Elizabeth O. Dietz, EdD, RN, CS-NP, Chair
Susanne Phillips, RN, MSN, APRN-BC, FNP
Carmen Morales-Board, MSN, RN, NP

STAFF PRESENT: Ruth Ann Terry, EO; Louise Bailey, MEd, RN, SNEC; Maria Bedroni, EdD, MN, SNEC; Badrieh Caraway, MS, RN, NEC; Katie Daugherty, MN, RN, NEC; Carol Mackay, MN, RN, NEC; Geri Nibbs, MN, RN, NEC; Alice Takahashi, MSN, RN, NEC; Miyo Minato, MN, RN, NEC; Janette Wackerly, RN, MBA,; LaFrancine Tate, Board Member; Heidi Goodman, AEO.

Dr. Elizabeth Dietz, Chair, called the meeting to order at 10:00 AM. Committee members introduced themselves.

1.0 APPROVAL OF JANUARY 17, 2008 MINUTES.

ACTION: Approve the Minutes of January 17, 2008.

MSC: Phillips/ Morales-Board

Public input: None

2.0 RATIFY MINOR CURRICULUM REVISIONS

- 2.1 California State University Sacramento Baccalaureate Degree and Entry Level Master's Degree Nursing Programs
- 2.2 California State University Stanislaus Baccalaureate Degree Nursing Program
- 2.3 Dominican University of California Baccalaureate Degree Nursing Program
- 2.4 Sonoma State University Entry Level Master's Degree Nursing Program
- 2.5 American River College Associate Degree Nursing Program
- 2.6 Butte College Associate Degree Nursing Program
- 2.7 Chabot College Associate Degree Nursing Program
- 2.8 Merced College Associate Degree Nursing Program
- 2.9 Ohlone College Associate Degree Nursing Program
- 2.10 Sacramento City College Associate Degree Nursing Program
- 2.11 Shasta College Associate Degree Nursing Program
- 2.12 Unitek College LVN to RN Associate Degree Nursing Program

Progress Report:

- 2.13 American University of Health Sciences Baccalaureate Degree Nursing Program
- 2.14 Azusa Pacific University Baccalaureate Degree Nursing Program, San Diego Extended Campus

ACTION: Ratified Minor Curriculum Revisions.

MSC: Phillips/Carmen-Morales Board

Public input: None

3.0 ACCEPT/NOT ACCEPT FEASIBILITY STUDY FOR PRELICENSURE NURSING PROGRAMS
Reordered agenda items. Items 3.1, 3.2, 4.1 and 4.2 will be taken first.

3.1 West Coast University, Los Angeles Campus, Baccalaureate Degree Nursing Program

3.2 West Coast University, Orange County Campus Baccalaureate Degree Nursing Program
Dianne Moore, PhD, RN, is the Executive Dean at WCU. She introduced Dianna Scherlin, new Dean of Nursing at WCU-LA campus, and Nancy Hoff, Dean of Nursing at WCU-OC campus, as well as others from WCU in audience.

C. Mackay, NEC, presented this report. Currently, WCU-LA and WCU-OC have BRN approved LVN to ADN programs. Each of these campuses function separately with their own nursing administration and nursing faculty, however they share a common curriculum, policies, etc.

West Coast University (WCU) is a private, for-profit, post-secondary educational institution. It is institutionally accredited by the Accrediting Council of Independent Colleges and Schools (ACICS), which is listed as a national accrediting agency by the US Department of Education. WCU also has institutional approval from the Bureau of Private Postsecondary and Vocational Education (BPPVE) pursuant to the California Education Code. WCU has approval from BPPVE to issue an ADN and BSN.

In July 2007, WCU submitted a Feasibility Study for a BSN program on both campuses. The Feasibility Study addresses the need for more baccalaureate prepared RNs, as well as documentation and data on the nursing shortage, health care needs, available clinical agencies, and RN programs and other programs offering health education in both geographic areas.

WCU-OC is located in a four-story building (33,000 square feet) dedicated to nursing in Anaheim, California (near Disneyland). This building has been renovated, and WCU plans to use this space for the existing student population, and the additional BSN students.

WCU-LA is located off the 101 freeway and Vermont Street in LA. WCU shares this building with American Career College. WCU intends to house the BSN students at this location. In addition by 2009, WCU plans to have a separate building dedicated to WCU.

Initial funding for the BSN program(s) will come from WCU's sole shareholder until the programs are self-supporting. Revenues from WCU-LA may also be used to support the new program.

WCU is a member of the OC/Long Beach Consortium for clinical placements, and is a participant in establishing a clinical placement consortium in LA. WCU anticipates the availability of clinical placements at both locations. This is attributed to WCU's flexible theory and clinical scheduling, 12-hour shifts, and year round clinical rotations.

WCU plans to use the same BSN curriculum on both campuses. Pursuant to BRN approval, WCU-OC plans to admit 30 BSN students into general education courses 9/2008 (nursing courses 11/2009), while WCU-LA plans to admit BSN students to GE courses in 11/2009 (nursing courses 11/2010).

In conclusion, the Feasibility Study for both programs meets the BRN guidelines.

ACTION Agenda Item 3.1: Accept Feasibility Study for West Coast University-Los Angeles Campus, Baccalaureate Degree Nursing Program

MSC: Phillips/ Morales-Board

Public input: None

ACTION Agenda Item 3.2: Accept Feasibility Study for West Coast University-Orange County Campus, Baccalaureate Degree Nursing Program

MSC: Phillips/ Morales-Board

Public input: None

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Agenda reordered:

4.0 GRANT/NOT GRANT INITIAL APPROVAL OF PRELICENSURE NURSING PROGRAM

4.1 West Coast University, Los Angeles Campus, Baccalaureate Degree Nursing Program

4.2 West Coast University, Orange County Campus, Baccalaureate Degree Nursing Program

Dianne Moore, PhD, RN, is the Executive Dean at WCU.

Carol Mackay, NEC, presented this report. In April 2005, the BRN initially approved an LVN to RN Associate Degree Nursing Program at WCU-LA. On June 8, 2008, the Board accepted a Feasibility Study, and approved a new LVN to RN Associate Degree Nursing Program at WCU-OC. While these nursing programs are part of the same corporate structure and share a common curriculum, policies, evaluation plan etc., they are two separate nursing programs with different nursing administrative teams and faculty.

In July 2007, the BRN received an updated Feasibility Study for a Baccalaureate Degree Nursing Program at WCU-LA and WCU-OC. (This Feasibility Study is also on the March 20, 2008 ELC agenda.) In the beginning of February 2008, the BRN received a revised Self Study for a Baccalaureate Degree Nursing (BSN) Program at WCU-LA and WCU-OC. If the proposed curriculum is approved, the existing LVN to RN program will become a track in the BSN curriculum.

C. Mackay and M. Minato, NEC's, conducted an initial approval visit for the BSN program at WCU-OC on February 27, 2008, and WCU-LA on February 28, 2008. The proposed programs are in compliance with the Board's rules and regulations. No recommendations were made.

If approved, WCU-OC is positioned to admit 30 BSN students to the first nursing course in November 2009 (pre-requisites in September 2008), while WCU-LA plans to admit 30 BSN students in November 2010 (pre-requisites in November 2009). The anticipated admission cycle on both campuses will then be 30 BSN students every 20 weeks.

Existing faculty, in the LVN to ADN program and the RN to BSN completion program, will be teaching in the new BSN curriculum. Additional full-time and adjunct faculty will be recruited as needed. WCU-OC is currently interviewing candidates for its Associate Dean position. The Associate Dean for WCU-LA has been in place since January 2007.

WCU's proposed BSN curriculum reflects AACN's Essentials of Baccalaureate Education document. WCU intends to keep the nursing program elements (philosophy, program objectives, policies and procedures, evaluation plan, curriculum etc.) the same on both campuses. The pre-licensure component of the proposed BSN program consists of 49 semester units in the art and science of nursing (31 theory and 18 clinical), 9 units in communication, and 27 units in science for a total of 85 units required for licensure. An additional 40 units are required for the BSN degree, for a total degree requirement of 125 semester units.

A full complement of student services, such as admissions, financial aid, library and computer lab, is provided on both campuses. The computer software programs, skills lab equipment, library holdings have been expanded to meet the learning needs of BSN students.

WCU is a member of the Orange County/Long Beach Consortium for clinical placements, and is participating in the establishment of the LA Consortium for clinical placements. WCU has numerous clinical contracts in place in Orange County and LA. Based on current utilization of clinical placements, WCU was able to demonstrate availability of clinical placements for the additional BSN students without displacing other nursing programs.

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Budget projections were prepared based on full enrollment in the BSN program and the LVN to ADN track. Funds are sufficient to support the program expansion.

WCU-OC is located in Anaheim, CA, near Disneyland. WCU purchased and renovated the 33,000 square foot building last year. The entire building is dedicated to WCU. The renovation includes state-of-art classrooms, science and skills lab, student study space, faculty offices, and other administrative offices necessary to operate the program.

The LA campus is located off the 101 freeway at Vermont Street in Los Angeles. WCU shares a 50,000 square foot building with American Career College. In recent months, a renter has vacated the premises allowing WCU to expand. A major renovation is in progress that includes a state-of-art classroom, science and skills lab for the BSN students. In addition by 2009, WCU plans to have its own dedicated building and space.

Pursuant to Board approval, site visits will be scheduled on both campuses in accord with the BRN initial approval process. Submission of completed course syllabi will also be scheduled.

Public input: The Committee received seven letters from organizations and deans/directors of associate degree nursing programs in Southern California expressing concerns for the number of new program requests, feasibility studies and new program approvals, being put forth before the ELC and this Board and their impact on already impacted clinical spaces. Public comments made at the meeting reiterated concerns related to lack of clinical spaces, loss of long-time clinical spaces to new BSN programs, and coordination of available spaces. Specific concerns for specialty areas, such as mental health and pediatrics, were mentioned for OC/LB areas. Those public members who made statements were: Sue Albert, Dean of Health Sciences at College of the Canyons, and also, speaking on behalf of Tammy Rice, President of the Southern California Organization of Associate Degree Nursing Program Directors; Darlene Fishman, Director of Cypress College ADN Program and Coordinator of Orange County/Long Beach Consortium for Clinical Placement for Nursing; Becky Miller, Program Director Santa Ana College; Susan Zareski, Director of El Camino College ADN Program.

Susanne Phillips acknowledged public comments and suggested that the Board organize a separate meeting to address the concerns being expressed. The Board will verify that clinical placements of new students are being made without displacement of students from existing nursing programs in the area. This Board will collect specific data on this concern and review current regulations to respond to the concerns expressed by the public.

ACTION Agenda Item 4.1: Grant Initial Approval of West Coast University, Los Angeles Campus, Baccalaureate Degree Nursing Program. The NEC will make interim visit at the end of the first year of nursing courses and prior to students' graduation. WCU-LA will submit completed course syllabi prior to start of the nursing courses.

MSC: Phillips/ Morales-Board

ACTION Agenda Item 4.2: Grant Initial Approval of West Coast University, Orange County Campus, Baccalaureate Degree Nursing Program. The NEC will make interim visit at the end of the first year of nursing courses and prior to students' graduation. WCU-OC will submit completed course syllabi prior to start of the nursing courses.

MSC: Phillips/ Morales-Board

Back to the agenda order.

ACCEPT/NOT ACCEPT FEASIBILITY STUDY FOR PRELICENSURE NURSING PROGRAM

3.3 West Coast University, Inland Campus, Baccalaureate Degree Nursing Program

Dianne Moore, PhD, RN, is the Executive Dean at WCU

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M. Bedroni, SNEC, presented this report. West Coast University (WCU) submitted a feasibility study for an LVN to RN program and a Generic BSN Program in the Inland Empire. This agenda item addressed the BSN portion of the feasibility study.

WCU plans for a new program at the Ontario location. WCU-Inland campus is 70,000 square feet site located in Ontario, California. WCU conducted its own study to determine the feasibility of opening an Ontario campus serving the Riverside and San Bernardino Counties, which indicated that the Ontario campus would be attractive to the population of the Inland Empire.

Apparently this site has ample space for student common areas, Science and Skills lab, classrooms, computer labs, faculty and administrative areas and parking. The nursing curriculum and all equipment and supplies will be comparable to the other sites at Los Angeles and Orange Counties. There are plans to have a Virtual Care Center by 2009. WCU plans to hire qualified instructors and a Director for this site. The budget indicates that the funding for the Inland Empire campus comes from WCU's sole share holder Mr. David Pyle who owns significant real estate owner and is the 100% shareholder in American Career College, both of which provide a steady stream of income to fund the Inland Empire location until is self supporting.

There are 11 ADN programs and three BSN programs located in the same surrounding area, many of which are currently having problems with clinical placement.

For this BSN program, WCU is proposing to admit 30 students by September 2009 into the first 60 weeks of their pre-nursing classes. The first group of BSN students will enter their first Medical/Surg course February 2011. WCU intends to admit 30 BSN students every 20 week so that by February 2011 there will be a maximum of about 175 students needing clinical placement. The students will attend the clinical site only one day a week with rotations occurring every 10 weeks. The BSN program will be 160 weeks, going year around, slightly over three years. The curriculum will be the same as the one utilized at the Los Angeles and Orange counties.

Public input: Additional comments that echoed the previously stated comments. Sandy Baker, Dean, School of Nursing at Riverside Community College ADN Program and President of newly formed Inland Empire Consortium for Clinical Placement, stated their program lost clinical spaces to a new program. She commented on frustration and concerns many of the nursing programs have faced with finding clinical sites. Mary O'Connor, Coordinator of the RHORC at Golden West College and Coordinator of the new Inland Empire Consortium for Clinical Placement, stated it is just getting underway. She indicated that the purpose of the consortium will be to facilitate clinical placement for facilities as well as for the program directors in the region. Marilyn Johnson, Dean of Health Sciences at San Bernardino Valley College, discussed concerns related to clinical placements. Becky Miller, Chair of the Orange County/Long Beach Consortium, spoke about the OCLB's membership. She stated that the OCLB voted to confine membership to their geographical borders of Orange County and Long Beach unless a school/facility was already a member.

Susan Phillips, before making her motion, stated that the committee is putting WCU on notice that this Board will verify all clinical facilities listed by the school for clinical experience prior to granting the initial approval.

ACTION: Accept the Feasibility Study for West Coast University-Inland Empire Campus, Baccalaureate Degree Nursing Program

MSC: Phillips/ Morales-Board

**3.4 Concord Career College North Hollywood (CCCNH) Associate Degree Nursing Program
Cheri Allmond, Director of Nursing; Michelle Welch, Regional Nursing Education Specialist;
Cherry Ratlicc, National Director of Nursing.**

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M. Bedroni, SNEC, presented this report. Concorde Career College of North Hollywood submitted the first version of the feasibility study July 2007. A detailed letter was sent to the program indicating the areas that needed further clarification. The current revised version was submitted October 1, 2007. CCCNH is a privately owned institution, for profit, located in North Hollywood and serving other surrounding cities of Los Angeles County. CCCNH is accredited by the Accrediting Commission of Career Schools and Colleges of Technology (ACC SCT) and currently has programs such as Massage Therapy, LVN, Medical Assistant and others.

The college is located at 12412 Victory Blvd, North Hollywood. The college consists of 30,000 square foot building. Two classrooms are dedicated to the proposed program, one accommodate 34 students the other 40 students. There are three computer labs. There is apparently sufficient spaces allocated for the director, secretary, skill lab and students. Other resources were not identified.

There are several other nursing programs in their service area: twenty four (24) associate degree nursing programs, eight (8) BSN programs and seven (7) Masters entry level programs.

In preparation for this program CCCNH conducted their own feasibility study prepared October 2006 and updated June 2007 to find the need for this program The summary document clearly stated that only five of the 12 acute hospitals expressed their openness to discuss placement of students in their clinical area. It, also, stated that there are limiting numbers of clinical slots in acute care hospitals in the area. Therefore, clinical placement is of great concern.

The feasibility submitted to this Board indicates that only three of the potential clinical facilities plan to expand within the next two years (All Saints, Mission Community and Glendale Adventist Medical Center). There is no description of the potential expansion.

CCCNH proposes an ADN Program of one year and two months. The proposed program is 60 weeks in length consisting of six (6) ten (10) weeks terms. The program will have 75.5 units. Twenty one (21) semester units of nursing theory and eighteen (18) semester units for clinical. All these units are non-transferable units LVNs entering this program will be given for thirteen units for LVN licensure and their education. It proposes to admit 30 students in the first cohort, currently proposed to start fall 2007.

The program plans to recruit faculty "as needed" as the curriculum is developed and to have a ratio of 15 student/per faculty. There are jobs descriptions attached for potential faculty. In conjunction with competitive salaries, CCCNH plan to use non-traditional approaches to "grow your own" faculty, or to employ BSN graduates, which apparently have proven effective for other programs

CCCNH has allocated \$173,600 for start up cost of the proposed program. The proposed budget does not indicate the necessary resources to open and sustain a program.

The major areas of concern for this proposed program are clinical placement, resources, faculty recruitment, units/transferability of units and budget to open and sustain this proposed program. Feasibility study was incomplete in addressing all areas requested.

ACTION: Defer Action to Accept the Feasibility Study for Concorde Career College North Hollywood Associate Degree Nursing Program

MSC: Phillips/ Morales-Board

Public input: None

3.5 Institute of Medical Education (IME) LVN to RN Associate Degree Nursing Program

Dr. Mallik Pinnamaneni, is the Director of IME.

M. Bedroni, SNEC, presented this report. Institute of Medical Education (IME) is an independent institute of higher education, serving the area of Santa Clara County, dedicated to offering programs for adult learners in the fields of Vocational Nursing, MRI Technology, Phlebotomy, Medical Assistants and Physical Therapy. IME offers Associate Degrees and certification programs.

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IME has accreditation from the BPPVE, BVNPT, the American Registry of MRI Technologist and the Western Association of Schools and Colleges (WASC). IME has graduated more than 1000 students in year 2006 in different areas of study. The student population is diverse with 39% coming from under represented groups. Since 2005, IME has had an LVN program. In 2006, the NCLEX-VN pass rate for LVNs was 72%.

IME's ADN program will provide a perfect opportunity for adult learners in the community to enter a medical field. IME proposal is an LVN to RN Associate degree Nursing Program. In its survey of current students enrolled in the IME's LVN classes for continuing on as an RN; 60 % of IME's LVN students would apply if IME has a RN program.

Classes for this proposed program will be offered in a two story building located downtown San Jose which is about 25,000 square feet which houses approximately 10 classroom, faculty offices, reception area, student library and skill lab. IME is willing to expand to another building for the proposed program. IME has allocated \$900,000 to begin the program. Additionally \$500,000 has been set aside for additional needs. IME is trying to secure clinical placement and has requested CCPS to be part of the nursing community in the Bay area. There are letters of support attached to the feasibility study. The clinical facilities forms are incomplete.

A letter of clarification was sent to IME following the initial feasibility study. A response was submitted but many areas still remain a concern. Feasibility study was incomplete in addressing all areas requested.

ACTION: Defer Action to Accept the Feasibility Study for Institute of Medical Education, LVN to RN Associate Degree Nursing Program

MSC: Phillips/ Morales-Board

Public input: Wendy Hollis, Director at Unitek College, spoke about the difficulties with clinical placement. Even when a facility has agreed to a clinical placement, sometimes facility will back out on their commitment, making it very difficult to find clinical sites. They have had to be very flexible.

3.6 Madera Community College Center, LVN to RN Associate Degree Nursing Program De Anna Chamberlain is the LVN Coordinator, Madera CCD Center; Deborah Ikeda, Vice President of Instruction and Student Services.

M. Bedroni, SNEC, presented this report. The Madera Community College Center is located in Madera, California. Madera is located at the north end of the California Central Valley, which stretches from the rich San Joaquin Valley to the crest of the Sierra Nevada. All the counties that comprise the central valley are experiencing a severe nursing shortage.

In an effort to increase the educational and staff support services offered to the residents of the northern portion of the state center community College District, the Board of Trustees assigned Reedley College to assume the lead role in the development of the Madera Community College Center.

The Madera, Clovis, and Oakhurst site comprise the Educational Centers of the State Center Community College District. These three community college centers are known as the North centers due to their location in the northern portion of a community college district.

The Madera Community College Center is a two years public and comprehensive institution that offers educational programs in adult basic education vocational, liberal arts and pre-professional courses. The Madera Community College center has been in existence for 20 years, initially operating at the Madera Unified School District High School. In August 1996 the State Center Community College District opened a dedicated site for the Madera Community College Center situated on 114 acres. The Madera campus has 26,000 square feet student services and administrative building that houses the library, open computer lab, counseling, tutorial services and classrooms offices and a large lecture hall.

In 2004 a 50,000 Academic Village Complex was built. This includes smart classrooms and offices as well as state of the art laboratory space for biology, physical sciences chemistry, computer studies, business, art, and a Licensed Vocational Nursing Program.

The Madera Community College Center offers over 360 class sections each year in 38 areas of study such as criminal justice, customer service, child development, information systems, office technology, graphic arts and licensed vocational nursing. Apparently there is space and resources for the proposed program.

The Madera Community College Center is a "majority minority" service area in which the major ethnic group is Hispanic and this population is also increasing in campus enrollment. It is anticipated that Madera is one of the fastest growing population centers in the Central Valley and the Madera Community Center will therefore continue with its expansion and student growth.

There are six other nursing programs in the area: CSU Bakersfield; Bakersfield College; College of the Sequoias, Fresno City College, CSU Fresno and Merced City College. Many of these colleges are 50 - 100 miles from the Madera Community College Center area.

The proposed program is for the development of a one-year, two semesters Associate Degree LVN-RN program at the Madera Community College Center located in Madera. The description of the program as submitted will need to be revised. The target date for admitting the first cohort of 12 students is Fall 2008. Each subsequent Fall 12 students will be enrolled. This estimate is based on hospital support in terms of clinical placement, documented need for additional nurses and the career ladder for current and future Madera Community College Center LVN graduates. It is not clear how and where qualified faculty will be recruited for this proposed program

The Madera Community College Center is funded by property taxes and state apportionment. The proposed program will be sustained and maintained by internal funds and will be augmented by external sources such as the college fund budget generated by FTES and VTEA funds. Other external funds will be secure such as state and grants.

There are verification forms for potential clinical sites. However, other programs are already utilizing all of these agencies. There are letters of support for this proposed program.

ACTION: Accept the Feasibility Study for Madera Community College Center, LVN to RN Associate Degree Nursing Program. NEC to validate all clinical sites planned for use and faculty that will teach in the program.

MSC: Phillips/ Morales-Board

Public input: None

3.7 Shepherd University, LVN to RN Associate Degree Nursing Program

Bo Kim, Director of Nursing, Yohan Pyeon, Academic Vice President

M. Bedroni, SNEC, presented this report. Shepherd University is a Judeo-Christian college providing higher education founded on biblical principles established to educate English and Korean-speaking immigrants, both first- and second-generation, to assimilate into the English speaking American culture.

Shepherd University is located in the heart of Los Angeles, in an area referred as Korea town. The mission of Shepherd University is community service and preparing students for careers of lifelong learning and service to self, community and the world.

Rev. Dr Richard Cornel Seong Yon Lee established Shepherd University in 1999. Dr Lee saw a compelling need to serve the growing Korean-immigrant population through education and service.

There are more than 23 registered nursing programs located in the surrounding Los Angeles area where Shepherd University is located. Currently, Shepherd University has a fairly new LVN program

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and for the last six years they have offered an NCLEX preparation course. Their LVN graduates have excellent pass rates in their NCLEX-VN.

The proposed program will enroll 30 students each semester. Applicant students will have completed all required basic sciences and core courses for associate degree prior to admission to the LVN-RN program. The LVN-RN program will be completed in two semesters with a minimum of 36 nursing units. The LVN will receive credit for previous education for 6 units of theory and 6 units of clinical.

One of the greatest challenges for Shepherd University is securing clinical placement for the proposed program. Their efforts have secured some clinical sites in a variety of agencies such as Monterey Park Hospital, Saint Vincent Medical Center, Hollywood Community Hospital, Norwalk Community Hospital, Hollywood Presbyterian and others sub acute agencies. They are continuing with their search. Shepherd University is proposing that the clinical experiences be during "off peak" hours in the acute clinical facilities.

Shepherd University is committed to supporting the proposed LVN to ADN program allocating space, lecture rooms, skill lab, resources, support and administrative staff. It is expected that the students will have a faculty ratio of 10:1. Shepherd University is also aware of the need in recruitment and retention of qualified faculty in theory and clinical and is committed to recruiting qualified faculty. Shepherd has also committed financial resources to attract faculty. A marketing Action Plan has been developed for faculty recruitment.

Shepherd University members of the Board will make an annual contribution on the amount of \$950,000 for the ongoing promotion of the LVN-RN program. This board is also aware that a nursing program will be more expensive than the other programs.

Shepherd University's only accreditation is with the Bureau of Private Post- Secondary and Vocational Education (BPPVE) and was granted approval to offer a degree in Associate Degree in Vocational Nursing, Bachelor of Arts in Biblical Studies, and Bachelor in Music, Master in Divinity and Masters of Music. As the BPPVE ceased operations in July 2007, Shepherd University's authority to grant degrees remain current only through July 1, 2008. Shepherd University is applying for accreditation through other accrediting agencies. Shepherd University understands this limitation and will not be able to proceed to the next step without the ability to grant degrees.

ACTION: Accept the Feasibility Study for Shepherd University, LVN to RN Associate Degree Nursing Program

MSC: Phillips/ Morales-Board

Public input: None

4.0 GRANT/NOT GRANT INITIAL APPROVAL OF PRELICENSURE NURSING PROGRAM

4.3 Everest College Associate Degree Nursing Program

Martha Keough, MSN, RN, has been hired to be the Campus Program Director for Everest College; Jeanne F. Hatley, PhD, MSN, RN is the Regional Nursing Director for Corinthian Colleges, Inc.

M. Minato, NEC, presented this report. Everest College (EC) is a member of the Corinthian Colleges, Inc. (CCI) educational system. This for-profit institution was originally established in Rancho Cucamonga, CA in 2001. In May 2006 the college relocated to a newly constructed 42,409 square foot campus located at 1819 S. Excise Avenue, in Ontario, CA.

The college is accredited by the Accrediting Council of Independent Colleges and Schools (ACICS) and was awarded accreditation for Bachelor's degrees in 2006. EC currently offers Bachelor degrees in Administrative Management, Business, and Criminal Justice. In addition, the college offers Associate of Science degrees in Accounting, Business, Criminal Justice and Paralegal. Since the first graduating class in 2002, nearly 950 graduates have earned their degrees at EC. EC is working to achieve regional accreditation in 2008, which will allow students to continue on with their professional education.

This Board accepted EC's feasibility study at the September 21, 2007 Board meeting. On February 13, 2008, M. Minato, NEC, conducted an initial approval visit of the Everest College generic ADN Program. The program was found to be in compliance with Board rules and regulations.

The philosophy of EC is dedicated to the ideal that every student should have the encouragement and opportunity to develop to his or her full potential. The college has in place support systems, such as the Director of Student Services, who tracks students during the program to identify factors and provide interventions to keep students in the program. All students participate in the Student Success Program, which is part of the curriculum to encourage and ensure students achieve their goals.

The new campus building has dedicated nursing classrooms, lab spaces, and faculty offices. Additional classrooms, conference rooms, and PC labs are available on the second floor. There is a library, with small collection, staffed with a FT librarian and Internet access to CINAHL, as well as addition of a collection of nursing journals. Future library additions will be made with faculty input. Plans for hiring faculty are in place. A director who meets the BRN requirements has been hired and working with the program development already. The faculty to student ratio in the clinical area will be less than the usual 1: 10, likely be 1:7. There is a plan to hire a lab coordinator and including simulation in the curriculum in the future.

The curriculum framework is based on core competencies of the NLNAC and the four categories of client needs from the NCSBN. The five concepts used in EC's curriculum framework are Nursing Process, Critical Thinking, Communication, Health Promotion, and Professional Roles. Cultural diversity and care throughout the life span are other key concepts. Curriculum is organized and developed to progress from simple to complex, building on students' prior education and experiences.

The program consists of seven, 12-week quarters and covers 21 months. The proposed curriculum meets the Board rules and regulations. Content required for licensure totals to 107 quarter units: Nursing – 61 (33 theory; 28 clinical); Sciences 32 – units (6 Anatomy; 6 Physiology; 6 Microbiology; 2 Nutrition; 4 Sociology; 4 Psychology; 4 Math); Communications – 14 (8 English; 4 Computer Application; 2 Therapeutic Communications). A total of 115 quarter units are required for ADN.

Site visits were made to St. Bernardine Medical Center, San Bernardino, which has a busy ER, and other required clinical services, and Kindred Hospital, Ontario, that has a large population of medical-surgical and geriatric patients. There are some contracts already signed, while there are other facilities that EC is finalizing the contract negotiations. EC will be participating in the Inland Empire Consortium for clinical placements when the Board gives its initial approval.

The program plans to admit 30 students in the summer. The program submitted letters from each of the clinical sites that showed specific dates for clinical placements for the new students. The NEC will make a visit in one year following initial start of the program (July 2009) and at the time students are ready to graduate (March 2010).

ACTION: Grant Initial Approval of Everest College Associate Degree Nursing Program. The NEC will make interim visits at the end of the first year of nursing courses and prior to students' graduation.

MSC: Phillips/ Morales-Board

Public input: None

4.4 Mission College LVN to RN Associate Degree Nursing Program

Susan B. Carreon, Ph.D.MN, RN has served as the Director of the LVN-RN program starting August 2007. Cynthia Harrison also represented the Program.

J. Wackerly, NEC, presented this report. The Board accepted the feasibility study for a LVN-RN program from Mission College on November 2007. The College now comes forward with its request for initial approval of its LVN-RN Associate Degree in Nursing program.

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J. Wackerly conducted an initial approval visit for the proposed program on February 6, 2008. The Director has been working with Cynthia Harrison MS, RN who meets requirements for instructor, medical surgical content expert, and upon approval of the Mission College LVN-RN program Ms Harrison will be the assistant director. There were no areas of non-compliance. The program was given two recommendation.

Mission College is a public community college located within the city of Santa Clara and serves Santa Clara County. Mission College is located 50 miles from San Francisco and 20 miles north of Santa Cruz, a densely populated area in the heart of Silicon Valley. Santa Clara County includes the cities of Santa Clara, Campbell, Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto and San Jose.

Mission College currently has a Health Occupation programs in Certified Nursing Assistant, Psychiatric Technician and Licensed Vocational Nurse. Since 1966, the very successful Vocational Nursing Program has graduated over 1,000 Vocational Nurses. For several years anecdotal information from VN graduates has indicated a desire to have the opportunity to further their education and become RNs. Recently this need has become more acute as acute care hospitals in this area have stopped hiring LVNs and are moving toward an all RN nursing staff.

In 2006 the college was successful in obtaining a \$500, 000 start-up grant through the Chancellor's office California Community Colleges (COCCC). This grant helped fund the development of new LVN to RN program office space, a "Smart classroom/Simulation lab, development of the curriculum, program policies and Feasibility Study.

Program development has moved slowly, largely due to the inability to recruit a BRN qualified Director. In August 2007, after a year long search, Susan B. Carreon Ph.D. MN was hired. Dr. Carreon has background as a Admin Dean at Golden West College CA 8/90-3/96; Pasadena City College, Director Economic Dev/Voc Ed 3/96-7/2001; Cerritos College Department Chair, Nursing 9/82-8/86; and Santa Monica College Director, Health Sciences 9/86-7/90.

The curriculum for the Mission College LVN to RN program is based on an adaptation of the ADN Curriculum Model, developed by ADN faculty from around the state in 2006, via a grant from the COCCC. The curriculum model will be actualized by the newly hired faculty following board approval of the Mission College LVN-RN program.

ACTION: Grant Initial Approval of Mission College LVN to RN Associate Degree Nursing Program. The NEC will make interim visit at the end of the first year of nursing courses prior to students' graduation.

MSC: Phillips/ Morales-Board

Public input: None

5.0 APPROVE/NOT APPROVE CALIFORNIA RN PROGRAM IN PARTNERSHIP WITH OUT OF STATE ONLINE PROGRAM: SAN DIEGO STATE UNIVERSITY BACCALAUREATE DEGREE NURSING PROGRAM IN PARTNERSHIP WITH UNIVERSITY OF OKLAHOMA HEALTH SCIENCE CENTER, ONLINE ACCELERATED BACCALAUREATE DEGREE NURSING PROGRAM

Dr. Roberta Haley, Clinical Placement Coordinator, represented Dr. Catherine Tadero, who is nursing program director at San Diego State University. Kathy Cooper, Coordinator of Outreach Programs, The University of Oklahoma, and Gwen Matthews, Senior VP Clinical Services, Glendale Adventist Medical Center.

C. Mackay, NEC, presented this report. Section 2729 of the NPA requires that nursing services rendered by a nursing student in California be incidental to the course of study in a Board approved school of nursing. As a consequence, an out of state nursing program seeking clinical placements for its students in California must establish a written agreement with a BRN approved nursing program. Under such an agreement, out of state nursing students may provide nursing services in health care facilities where the California approved nursing program has a written agreement in accord with CCR Section 1427.

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March 20, 2008

At its June 8, 2007 Board meeting, the BRN approved San Diego State University (SDSU) Baccalaureate Nursing Program in partnership with the University of Oklahoma (OU) Health Science Center, Online Accelerated Baccalaureate Degree Nursing Program. The Memorandum of Understanding (MOU) between the two institutions describes the responsibilities of both parties. Specifically, this MOU stated that SDSU would offer OU's Community Health clinical nursing course to OU's nursing students on a contract education basis. It, also, indicated that Sharp HealthCare will host the clinical experiences, whenever possible. In addition, Sharp HealthCare will provide office space, and access to a Clinical Simulation Center.

Currently, an amended MOU between the two institutions is being submitted to the Board. The purpose of this amended MOU is to expand both the OU clinical courses that may be accessed through SDSU, and to add clinical placements. In the amended MOU, SDSU will offer all four of OU's clinical nursing courses. These clinical courses will take place at Glendale Adventist Medical Center, in Glendale California, whenever possible.

The attached amended MOU details the responsibilities of the two academic institutions, as well as other stakeholders, such as Sharp Healthcare and Glendale Adventist Medical Center. The out of state nursing program is held to the same standard as California nursing programs. The following list describes key requirements in the amended MOU.

- 1) Both academic institutions are required to meet all applicable State and Federal laws and regulations, as well as healthcare facility requirements.
- 2) Only qualified students, as described in the MOU, will be placed in clinical facilities that have a current BRN approved contract with SDSU. OU students will successfully complete evaluation of clinical skill sets in the clinical nursing laboratory prior to application in the clinical setting.
- 3) OU students will enroll in the OU online nursing theory course concurrent with the clinical course work. The students will be graduates of the OU program, and take the NCLEX as out of state graduates, if they elect to take NCLEX in California.
- 4) The OU students will not displace any existing clinical relationship between a BRN approved nursing program and a clinical facility, as a result of this program.
- 5) The MOU identifies the clinical courses and the instructional model that will be utilized in the clinical area. OU plans to use a traditional instructional model, one faculty for a group of students, in all of the clinical courses with the exception of the preceptorship at the end of the program.
- 6) OU clinical courses using the traditional instructional model are required to establish faculty to student ratios consistent with CCR Section 1424(k), not to exceed a maximum ratio of one faculty per 10 students. OU clinical faculty will have an active, clear, current, California license and hold a master's degree or higher in nursing or related field. Clinical faculty will meet, at a minimum, CCR Section 1425(e).
- 7) The OU preceptorship will meet the California BRN Preceptor Guidelines (9/99). The faculty of record for the OU preceptorship will meet the BRN requirements for instructor (CCR Section 1425(d)). All clinical preceptors used by the program will meet the BRN requirements for assistant instructor (CCR Section 1425(e)).
- 8) OU will provide a Clinical Education Director (CED) in California. The CED will have the same licensing and educational requirements as a clinical faculty member listed above. In addition, this individual will meet the requirements for instructor (CCR Section 1425(d)). The CED's responsibilities are further described in the MOU.
- 9) SDSU will submit reports to the BRN, as required, to monitor the partnership.

The BRN reporting and monitoring procedures related to the partnership have been drafted. These activities will ensure compliance of OU's nursing program to the BRN requirements. OU plans to admit 24 students each semester (48 students per year) in this program.

ACTION: Approve San Diego State University Baccalaureate Degree Nursing Program in Partnership with University of Oklahoma Health Science Center, Online Accelerated Baccalaureate Degree Nursing Program.

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MSC: Phillips/ Morales-Board

Public input: Darlene Fishman, Clinical Placement Coordinator for the OC/LB Consortium for Nursing, responded to Oklahoma University representative's statement on placing their students at CHOC for pediatric experience and stated that they have been told there is no space available for any changes or additions at CHOC.

SDSU submitted the following to demonstrate availability of clinical placements for the proposed partnership: the BRN Clinical Facility Verification Form for Glendale Adventist Medical Center which will provide Medical, Surgical, Geriatric and Obstetrical clinical experiences; written clinical agreement between SDSU and Glendale Adventist Medical Center; and, memo to Dr. Roberta Haley, clinical coordinator SDSU, which stated that she had discussed the availability of clinical placement with the clinical placement coordinator at Children's Hospital Orange County (CHOC), and had been told that space was available on the evening shift in January 2009.

6.0 Approve/Not Approve Changes in Regulations

6.1 Title 16, CCR Sections 1420 to 1430, Schools of Nursing

M. Minato, NEC, presented this report. At the ELC meeting on January 17, 2008, information and plans on amendments and proposed new regulations to Title 16, Division 14, Article 3, Schools of Nursing were introduced to the committee. The changes involved amendments and additions of new sections, Advanced Placement for Previous Health Care Education or Experience, NCLEX-RN Pass Rate Standard, Preceptorial Learning Activities, and Types of Approvals. Input from prelicensure registered nursing programs were sought from Chairs/Deans of RN Program at their Annual Meeting in October 2007. The Board's legal counsel is working closely with the proposed changes in regulations. Changes to Sections 1421, 1422, and 1423 related to new prelicensure registered nursing program application and approval requirements were the only sections that were acted on by the committee. Other sections will be brought to the next ELC meeting. Proposed changes to these sections were discussed. The Committee granted approval with the understanding that non-substantive changes may be made to the proposed regulations based on recommendations from legal counsel.

ACTION: Approve Amendments to Sections 1421, 1422, and 1423.

MSC: Phillips/ Morales-Board

Public input: None

7.0 INFORMATION ONLY:

7.1 2006-2007 Regional Annual School Reports

C. Mackay, NEC, presented this report. The Regional Annual School Reports present the historical analyses of nursing program data from the 2000-2001 BRN Annual School Survey through the 2006-2007 survey for the nine economic regions in California. Each region has a separate report. All data are presented in aggregate form, and describe the overall trends in these regions over the specified periods. The data items addressed include the numbers of nursing programs, enrollments, completions, retention rates, student and faculty census information, and simulation centers.

The nine regions include: (1) Northern California, (2) Northern Sacramento Valley, (3) Greater Sacramento, (4) Bay Area, (5) San Joaquin Valley, (7) Central Coast, (8) Southern California I (Los Angeles and Ventura Counties), (9) Southern California II (Orange, Riverside, and San Bernardino Counties), and (10) Southern Border Region. Counties within each region are detailed in the corresponding report. The Central Sierra (Region 6) does not have any nursing programs and was, therefore, not included in the analyses.

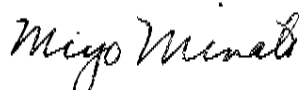
The San Francisco Bay Area Report was discussed as a sample. Reports will be available to the public on the BRN website (<http://www.rn.ca.gov/>) upon Board approval.

8.0 OPEN FORUM – None

Meeting adjourned at 1:05 PM.

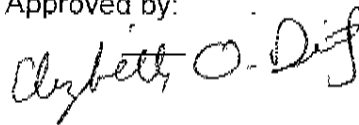
ELC Committee
March 20, 2008

Submitted by:



Miyo Minato, MN, RN
Nursing Education Consultant

Approved by:



Elizabeth O. Dietz, EdD, RN, CS-NP
Chairperson